Column A has a list of readiness elements. Column B highlights the elements that require higher level policy approval. Column C lists the items that are © 2020 Capital Works, LLC the domain of the Transportation Department. Columns E-Q are th 12 week timeline that takes the project to early August. POLICY DEPT ELEMENTS 07 06 04 SCHOOL APPROVAL **AUTHORITY** 10 09 08 05 03 02 01 CDC AND FEDERAL PHASE 2 GUIDELINES Have temperature taken before work. Practice social distancing in the workplace as work duties permit Wear a face mask at all times when social distancing is not possible. Individuals will not Stay at work if you become sick. Share headsets or other items used near one's face. Congregate in the break room, lunchroom, or other crowded places. The Department will: Take the employee's temperature and have a physician assess their symptoms before the employee starts back at work if employee has a temperature Send employees home immediately if they becomes sick during the day. Increase the air exchange in the building Increase the cleaning of commonly touched surfaces. Test the use of face masks to ensure they don't interfere with workflow Practicing Good Hygiene: Wash your hands with soap and water or use hand sanitizer, especially after touching frequently used items or surfaces sneeze or cough into a tissue, or the inside of your elbow Disinfect frequently used items and surfaces as much as possible Strongly consider using face coverings while in public, and particularly when using mass transit. Staff who are sick need to stay home and do not go to work or school **Guidelines for Individuals** All individuals should maximize physical distance from others. Settings of more than 10 people, where appropriate distancing may not be practical, should be avoided unless precautionary measures are observed. Avoid socializing in groups of more than 10 people in circumstances that do not readily allow for appropriate physical distancing MINIMIZE NON-ESSENTIAL TRAVEL and adhere to CDC guidelines regarding isolation following trave The following guidelines will become standard TPS Transportation SOP's if adopted by the DISTRICT overall: Develop and implement appropriate policies, in accordance with Federal, State, and local regulations and guidance, and informed by industry best practices regarding: Temperature checks Testing, isolating, and contact tracing Sanitation use and disinfection of common and high-traffic areas Rusiness travel Monitor workforce for indicative symptoms. Do not allow symptomatic people to physically return to work until cleared by a medical provider. Develop and implement policies and procedures for workforce contact tracing following employee COVID 19+ test. Continue to ENCOURAGE TELEWORK, whenever possible and feasible with business operations Close COMMON AREAS where personnel are likely to congregate and interact, or enforce strict social distancing protocol: START OF 10 09 08 07 06 05 04 03 02 The closure of the driver room for gatherings. Two employee workstations will remain available after being placed more than 6' apart. Cleansing will be TCP clock-in devices will have to be located on the outside of the building on the west side entrance in a protective manner. The keypad will have to be plastic covered and handi-wipes available for cleansing after each use. A 1-Way traffic pattern through the building. All employees will be required to enter from the west side of the building. The same traffic pattern will be in place for restroom access, entering from the west side door, proceeding through the driver room and exiting out the east door. A TBD cleaning schedule of restroom, door handles, work surfaces, maintenance work areas, gas pumps and common areas will be developed using ELECTROSTATIC DISINFECTION TECHNOLOGY (visit https://www.emist.com) This will require the purchase of the devices and the liquid solution - which can also be used in cleansing vehicles. Moving 3 routing work stations into the driver area 6' apart. Remaining workstations can remain in the current routing room while maintaining social distance requirements One radio room work station moved into the driver work area 6' from all other workstations or into an adjacent office. Assess the current distance of workstations in the admin area and if required, move an admin workstation into the current driver area Training activity will conducted offsite with TBD arrangements Future staff inservices will be held in a larger TBD TPS venue with and be conducted multiple times with smaller driver groups An analysis of airflow and ventilation conducted and additional devices to increase airflow procured, if required. The creation in the West hallway of a Temperature and Protective Material Station to meet District testing require Week START OF 08 07 06 05 04 VEHICLE REQUIRMENTS

Crews and or drivers will be cleaning every bus every night. Buses will be disinfected at the recommended schedule from the ELECTROSTATIC DISINFECTION														
TECHNOLOGY provider. This will be based on shelf life of the disinfectant on school bus surfaces. High touch areas like handrails might be cleaned after										1 1	, ,			
every run. Wheelchairs/lift areas will be cleaned and disinfected after each us a the end of the run.										ldot	igcup			
Provide employees with gloves for operating and cleaning a vehicle and if necessary, provide training on properly using them.		4								ldot	igcup			
Provide disposable disinfectant wipes so that surfaces commonly touched by the bus operator can be wiped down.		4								igspace				
Provide drivers training on routine infection control precautions prior to and after operating a vehicle		4—							-	igspace				
Provide employees access to soap, clean running water, and drying materials or alcohol-based hand sanitizers containing at least 60% alcohol at the garage for cleaning.														
DRIVER SAFETY REQUIRMENTS: Prevention of Getting the Virus		Week 12	Week 11	Week 10	Week 09	Week 08	Week 07	Week 06	Week 05	Week 04	Week 03	Week 02	Week 01	START OF SCHOOL
For all drivers, sub-drivers and bus-aides, COVID-19 Safety Training														
Issuance of a prevention kit of gear that includes gloves, masks, face shield and disinfectant wipes and the procedures for their use and replacement										ш	oxdot			
The possible use of a temporary shield for when the bus is at idle during boarding and unboarding	STATE HP													
Confirmation of student training on COVID health and hygiene practices (use of mask, hand washing, coughing and sneezing protocols)	SCHOOLS									ш	oxdot			
Special SPED and Exceptional Student Handling Procedures										ldot				
Social distance monitoring at the garage														
Education on safe cleaning and disinfecting procedures and student face shield and masks		4								ldot	igcup			
Mandatory student mask usage and compliance monitoring via the camera system		4								ш	ldot			
Students maintaining social distancing while boarding and unboarding		-								igspace				
Updated student discipline procedures covering violations of new safety procedures		₽—			-					igspace				
Allowing drivers to clock in early (up to a max time) to reduce driver flow at the garage		₽—			-					igspace				
Accelerated driver virus testing and bus cleaning if a student on a bus was diagnosed with the virus		8—	-			-				$\vdash \vdash$				
Providing the drivers the authority to enforce district bus boarding policy (i.e. students wearing masks)		Week	Mook	Week	Week	Week	Week	Week	Mook	Week	Week	Week	Mook	START OF
DRIVED CAPTETY DECUMPRATATE. Decumpling of Topographic and Alexanders by Delivers			Week						Week					
DRIVER SAFETY REQUIREMENTS: Prevention of Transmitting the Virus by Drivers For all drivers, sub-drivers and bus-aides, COVID-19 infection testing at TBD intervals		12	11	10	09	08	07	06	05	04	03	02	01	SCHOOL
Tot an unvers, sup-unvers and buseaucs, covid-19 injection testing at 160 injections and unversal Walnut and unversal was a superficient and unversal was a su										$\vdash \vdash$	\vdash			
Ivramnaming south distalling protocous at the garage pictween start, univers and mechanics Education on COVID symptoms to enable staff to determine if they should come to work										$\vdash \vdash$	-			
Laucation of Coving symptoms to enables stem to determine it may smooth complete to work. Issuance and maintaining inventory of of masks and gloves with driver complete to work.										$\vdash \vdash$	\vdash			
Issuance and mannaming inventory or meass a unique source and mannaming via the camera system Generous distribution of hand sanitizers at the garage and on the bus										\vdash	-			
Updated Student Management Protocols for severe bus behavior incidents (fights)										\vdash	\vdash			
Requiring physician clearance for return to work after positive diagnosis										\vdash	\vdash			
After the TPS and CBA time benefit policy to allow a full or partial paid 14 day quarantine period after positive diagnosis										\vdash	-			
Review bus breakdown and bus accident procedures in light of social distancing and maintenance of cleaning protocols														
		Week	Week	Week	Week	START OF								
STUDENT SAFETY REQUIREMENTS		12	11	10	09	08	07	06	05	04	03	02	01	SCHOOL
A District Policy on student social distancing that includes parameters for students at bus stops														
Mandatory seating charts and or daily ridership attendance to support infection tracing														
Mandatoru Sequence seating: First on moves to rear most seat, exit inpaced reverse order										ш	oxdot			
A District or Transportation Policy on the handling and management of special needs students with special needs or attributes (i.e. students who may emit										1 1	, ,			
spray when communicating)		•								ldot				
										1 /				
Publication and communication of new policy and guidelines with the possible written acknowledgement by parents of new policies and guidelines		4—								-				
Development of new student transportation training materials for students and parents		4—	-			-				\blacksquare				
Dedicated in-school session of new transportation guidelines and policies Updated student discipline guidelines for non-compliance to new policies and guidelines									-	$\vdash \vdash$	-			
Opuaces student ascipline guidenies for inforcompanie to new poincies and guidenies Board/City policy on Daycare services which TPS transportation will use to maintain or alter routes.										$\vdash \vdash$				
boardy city pointy on Daycare services which it is transportation will use to maintain or after routes.														
TPS Transportation will identify high bus capacity routes to determine if students can be allocated to other buses to "level" and "balance" bus ridership														
HEAD START buses have the highest density and a special review of this service will be required														
A new and dedicated bus audit process using the camera system to monitor student compliance to new bus rules														
Communication of new transportation protocols to Student Services and considered in IEP evaluations														
		Week	Week	Week	Week	START OF								
SHOP SAFETY REQUIREMENTS		12	11	10	09	08	07	06	05	04	03	02	01	SCHOOL
Develop and apply "work distancing" guidelines for mechanics for their in-team interactions as well as for driver interactions.														
Institute the use of cleansing and gloves in the parts management process														
Institute the use of masks when social distance cannot be maintained while collaborating on work on bus maintenance														
Install a see-through keyboard cover at the work order retrieval station with cleaning protocols after each use														
Institute a pre and post maintenance "driver area" cleansing process	ļ	4		1										
Apply the Electrostatic disinfectant to all common work areas, door handles, switch panels and maintain according to manufacturer guidelines	 													
Institute a "common shop tools" cleansing process whereby they are cleansed after each use	 													
Disinfect the mechanic locker room and re-spray as required.	 													
Generous distribution of hand sanitizer containers with the gel possessing a 60% alcohol content		Week	Week	Week		START OF								
MANAGEMENT REQUIREMENTS		12	11	10	09	08	07	06	05	04	03	02	01	SCHOOL
Management Meetings - Weekly meeting will be held via an online meeting platform or in areas like the driver room or in an available TBD SCHOOL														
location that accomodate distancing guidelines	ļ									السير				
Employee Meetings: Meeting for interviews, orientation, coaching or responding to staff enquiries will be held desk-side or in offices with a spray barrier and use of masks										1 1				
						•								
Training: The Department plans to migrate training to TBD Facility in a setting that allows for distancing and has the required AV equipment		-		-						\vdash				

Workspace Organization: As mentioned in the facilities section, the driver areas will be used to establish the necessary workstations to allow required														
distancing in offices housing multiple staff members. Also work cubicles with panels may have to replace desks.														
1-1 Coaching and Counseling Sessions: These will be held desk-side or in offices with a spray barrier and use of masks														
OBI On Board Evaluations - For these to continue, the OBI will apply a max work distance but balanced vs being able to observe the driver as well as the use														
of masks and gloves with debrief sessions conducted within the guidelines in the previous item.														
		Week	Week	Week	Week	Week	Week	Week	Week	Week	Week	Week	Week	START OF
ADDITIONAL FLEET ELEMENTS		12	11	10	09	08	07	06	05	04	03	02	01	SCHOOL
Additional Requirements – guidelines for management and use of the TARTA, Activity Bus Use, HEADSTART buses and other District Vehicles. The following														
requirements will have to be meet to enable a safe return to work:														
Activity Vehicle checkout and use guidelines have to be updated and a White Bus user program developed and conducted that includes guidelines for														
cleansing and student management														
HEADSTART fleet and student management will abide by previous Vehicle, Driver and student safety recommendations. However, these buses have the														
highest density (3 to a seat) and being the youngest riders, they are not sufficiently self-disciplined to abide by distancing or mask guidelines. Therefore a														
subset of enhanced guidelines are recommended for the drivers, students and parents of this service														
Vehicle cleaning and disinfection guidelines mentioned earlier should apply to all district vehicles that have multiple users. These guidelines need to be														
published on an in-vehicle plastic coated sheet that resides in the vehicle														
For the purposes of this document, we assume that fall athletic programs will not be scheduled. If that changes, TPS Transportation will generate an Athletic														
Transportation set of guidelines.														
It is assumed that TARTA will have its own set of public transit guidelines coming from the DOT. These guidelines need to be packaged into a TPS HIgh	TPS													
School Rider Orientation Program with a pamphlet distributed with every TARTA bus pass. This can be part of an overall TPS high school student	APPROVAL													
transportation guidelines with supporting information	APPROVAL													
		Week	Week											START OF
PARENT COMMUNICATION		12	11	10	09	08	07	06	05	04	03	02	01	SCHOOL
The development of a major community marketing, communication and education program comprised of information distributed via the TPS Website, PSA														
announcements, TV special coverage, Bus Bulletin, mailings to parents, distribution of information through community churches and organizations														
The potential use of a transportation consent form signed by the parents of the students who use TPS Transportation or TARTA services.							<u> </u>							
Taking buses and drivers into the community on a "SHOW AND TELL" program during school OPEN HOUSE days to demonstrate all of the new elements of					1	1								
TPS's Transportation service														

ELEMENTS	Week 12	Week 11	Week 10	Week 09	Week 08	Week 07	Week 06	Week 05	Week 04	Week 03	Week 02	Week 01	START OF SCHOOL
CDC AND FEDERAL PHASE 2 GUIDELINES													
Individuals will:													
Have temperature taken before work.													
Practice social distancing in the workplace as work duties permit.													
Wear a face mask at all times when social distancing is not possible.													
Individuals will not:													
Stay at work if you become sick.													
Share headsets or other items used near one's face.													
Congregate in the break room, lunchroom, or other crowded places.													
The Department will:													
Take the employee's temperature and have a physician assess their symptoms before													
the employees tarts back at work if employee has a temperature													\vdash
Send employees home immediately if they becomes sick during the day.													\vdash
Increase the air exchange in the building.													
Increase the cleaning of commonly touched surfaces.													
Test the use of face masks to ensure they don't interfere with workflow.													
Practicing Good Hygiene: wash your names with soap and water or use name samuzer, especially after touching													
fraguently used items or surfaces													ļ
Avoid touching your face.													
Sneeze or cough into a tissue, or the inside of your elbow.													
Disinfect frequently used items and surfaces as much as possible.													
Strongly consider using face coverings while in public, and particularly when using mass													
transit. Staff who are sick need to stay home and do not go to work or school.													
Guidelines for Individuals													
All individuals should maximize physical distance from others.													
Settings of more than 10 people, where appropriate distancing may not be practical,													
should be avoided unless precautionary measures are observed.													
Avoid socializing in groups of more than 10 people in circumstances that do not readily													
allow for appropriate physical distancing MINIMIZE NON-ESSENTIAL TRAVEL and adhere to CDC guidelines regarding isolation													
following travel													
The following guidelines will become standard TPS Transportation SOP's if adopted													
by the DISTRICT overall:													
Develop and implement appropriate policies, in accordance with Federal, State, and													
local regulations and guidance, and informed by industry best practices, regarding:													
Temperature checks												-	\vdash
Testing, isolating, and contact tracing												1	
Sanitation use and disinfection of common and high-traffic areas													
Business travel													

Manitan wall-fares for indicative supertance Denote Ilour supertance is nearly to		ı	1	1	ı	1		1	ı	1	ı	1	
Monitor workforce for indicative symptoms. Do not allow symptomatic people to	i i												
physically return to work until cleared by a medical provider. Develop and implement	i i												
policies and procedures for workforce contact tracing following employee COVID 19+	i i												
test.													
Continue to ENCOURAGE TELEWORK, whenever possible and feasible with business	i i												
operations.													
Close COMMON AREAS where personnel are likely to congregate and interact, or	i i												
enforce strict social distancing protocols.													
	14/a a la	14/ I-	14/ I-	14/ L	14/ I.	14/ I-	14/ I	14/ I-	14/ I-	Week	14/ I.	14/ I-	CTART OF
FACILITY REQUIRMENTS	Week 12	Week 11	Week 10	Week 09	Week 08	Week 07	Week 06	Week 05	Week 04	03	Week 02	Week 01	START OF SCHOOL
The closure of the driver room for gatherings. Two employee workstations will remain	i i												
available after being placed more than 6' apart. Cleansing will be required after each	i i												
use													
TCP clock-in devices will have to be located on the outside of the building on the west													
side entrance in a protective manner. The keypad will have to be plastic covered and	i i												
handi-wipes available for cleansing after each use.													
A 1-Way traffic pattern through the building. All employees will be required to enter													
from the west side of the building. The same traffic pattern will be in place for restroom	i i												
access, entering from the west side door, proceeding through the driver room and	i i												
exiting out the east door.													
A TBD cleaning schedule of restroom, door handles, work surfaces, maintenance work	i i												
areas, gas pumps and common areas will be developed using ELECTROSTATIC	i i												
DISINFECTION TECHNOLOGY (visit https://www.emist.com) This will require the	i i												
purchase of the devices and the liquid solution - which can also be used in cleansing	i												
vehicles.													
Moving 3 routing work stations into the driver area 6' apart. Remaining workstations	i												
can remain in the current routing room while maintaining social distance requirements													
One radio room work station moved into the driver work area 6' from all other													
workstations or into an adjacent office.													
Assess the current distance of workstations in the admin area and if required, move an													
admin workstation into the current driver area	i i												
Training activity will conducted offsite with TBD arrangements													
Future staff inservices will be held in a larger TBD TPS venue with and be conducted													
multiple times with smaller driver groups													
An analysis of airflow and ventilation conducted and additional devices to increase													
airflow procured, if required.													
The creation in the West hallway of a Temperature and Protective Material Station to	i i												
meet District testing requirements													
VEHICLE REQUIRMENTS	Week 12	Week 11	Week 10	Week 09	Week 08	Week 07	Week 06	Week 05	Week 04	Week 03	Week 02	Week 01	START OF SCHOOL
Crews and or drivers will be cleaning every bus every night. Buses will be disinfected at													
the recommended schedule from the ELECTROSTATIC DISINFECTION TECHNOLOGY													
provider. This will be based on shelf life of the disinfectant on school bus surfaces. HIgh													
touch areas like handrails might be cleaned after every run. Wheelchairs/lift areas will													
be cleaned and disinfected after each us a the end of the run.													
שב הופמוופט מוזט עואווויפטנפט מונפו פמטוו עא מ נוופ פווט טו נוופ דעוו.													

Provide employees with gloves for operating and cleaning a vehicle and if necessary,		Ī	ı		ı	1	Ī	I	Ī				
provide training on properly using them. Provide disposable disinfectant wipes so that surfaces commonly touched by the bus													
operator can be wiped down.													
Provide drivers training on routine infection control precautions prior to and after													
operating a vehicle													
Provide employees access to soap, clean running water, and drying materials or alcoho	1-												
based hand sanitizers containing at least 60% alcohol at the garage for cleaning.													
DRIVER SAFETY REQUIRMENTS: Prevention of Getting the Virus	Week 12	Week 11	Week 10	Week 09	Week 08	Week 07	Week 06	Week 05	Week 04	Week 03	Week 02	Week 01	START OF SCHOOL
For all drivers, sub-drivers and bus-aides, COVID-19 Safety Training													
Issuance of a prevention kit of gear that includes gloves, masks, face shield and													
disinfectant wipes and the procedures for their use and replacement													
The possible use of a temporary shield for when the bus is at idle during boarding and													
unboarding													
Confirmation of student training on COVID health and hygiene practices (use of mask,													
hand washing, coughing and sneezing protocols)													
Special SPED and Exceptional Student Handling Procedures													
Social distance monitoring at the garage													
Education on safe cleaning and disinfecting procedures and student face shield and													
masks													
Mandatory student mask usage and compliance monitoring via the camera system													
Students maintaining social distancing while boarding and unboarding													
Updated student discipline procedures covering violations of new safety procedures													
Allowing drivers to clock in early (up to a max time) to reduce driver flow at the garage													
Accelerated driver virus testing and bus cleaning if a student on a bus was diagnosed													
with the virus													
Providing the drivers the authority to enforce district bus boarding policy (i.e. students													
wearing masks)													
DRIVER SAFETY REQUIREMENTS: Prevention of Transmitting the Virus by Drivers	Week	START OF											
Shirth Shirth Regulation revenues of transmitting the virus by Shires	12	11	10	09	08	07	06	05	04	03	02	01	SCHOOL
For all drivers, sub-drivers and bus-aides, COVID-19 infection testing at TBD intervals													
Maintaining social distancing protocols at the garage (between staff, drivers and													
mechanics)													
Education on COVID symptoms to enable staff to determine if they should come to													
work													
Issuance and maintaining inventory of of masks and gloves with driver compliance		1	I										
monitoring via the camera system													
Generous distribution of hand sanitizers at the garage and on the bus													
Generous distribution of hand sanitizers at the garage and on the bus Updated Student Management Protocols for severe bus behavior incidents (fights)													

Alter the TPS and CBA time benefit policy to allow a full or partial paid 14 day									1				
quarantine period after positive diagnosis													
Review bus breakdown and bus accident procedures in light of social distancing and													
maintenance of cleaning protocols													
STUDENT SAFETY REQUIREMENTS	Week 12	Week 11	Week 10	Week 09	Week 08	Week 07	Week 06	Week 05	Week 04	Week 03	Week 02	Week 01	START OF SCHOOL
A District Policy on student social distancing that includes parameters for students at bus stops													
Mandatory seating charts and or daily ridership attendance to support infection tracing													
Mandatoru Sequence seating: First on moves to rear most seat, exit inpaced reverse order													
A District or Transportation Policy on the handling and management of special needs students with special needs or attributes (i.e. students who may emit spray when communicating)													
Publication and communication of new policy and guidelines with the possible written acknowledgement by parents of new policies and guidelines													
Development of new student transportation training materials for students and parents													
Dedicated in-school session of new transportation guidelines and policies Updated student discipline guidelines for non-compliance to new policies and guidelines													
Board/City policy on Daycare services which TPS transportation will use to maintain or alter routes.													
TPS Transportation will identify high bus capacity routes to determine if students can													
be allocated to other buses to "level" and "balance" bus ridership													
HEAD START buses have the highest density and a special review of this service will be													
required													
A new and dedicated bus audit process using the camera system to monitor student													
compliance to new bus rules													
Communication of new transportation protocols to Student Services and considered in													
IEP evaluations	Maal.	Week	Made	Medi	Marak.	Maral.	Maal.	Maal.	Maak	M/aalı	Week	Made	CTART OF
SHOP SAFETY REQUIREMENTS	Week 12	week 11	Week 10	Week 09	Week 08	Week 07	Week 06	Week 05	Week 04	Week 03	Week 02	01	START OF SCHOOL
Develop and apply "work distancing" guidelines for mechanics for their in-team													
interactions as well as for driver interactions.													
Institute the use of cleansing and gloves in the parts management process Institute the use of masks when social distance cannot be maintained while													
collaborating on work on bus maintenance Install a see-through keyboard cover at the work order retrieval station with cleaning													
protocols after each use													
Institute a pre and post maintenance "driver area" cleansing process													
Apply the Electrostatic disinfectant to all common work areas, door handles, switch													
panels and maintain according to manufacturer guidelines													
Institute a "common shop tools" cleansing process whereby they are cleansed after													
each use													
Disinfect the mechanic locker room and re-spray as required.													

Generous distribution of hand sanitizer containers with the gel possessing a 60%													
alcohol content	Week	Mook	START OF										
MANAGEMENT REQUIREMENTS	12	11	10	09	08	07	06	05	04	03	02	01	SCHOOL
Management Meetings - Weekly meeting will be held via an online meeting platform or in areas like the driver room or in an available TBD SCHOOL location that accomodate distancing guidelines													
Employee Meetings: Meeting for interviews, orientation, coaching or responding to staff enquiries will be held desk-side or in offices with a spray barrier and use of masks													
Training: The Department plans to migrate training to TBD Facility in a setting that allows for distancing and has the required AV equipment Workspace Organization: As mentioned in the facilities section, the driver areas will be used to establish the necessary workstations to allow required distancing in offices housing multiple staff members. Also work cubicles with panels may have to replace desks. 1-1 Coaching and Counseling Sessions: These will be held desk-side or in offices with a spray barrier and use of masks													
OBI On Board Evaluations - For these to continue, the OBI will apply a max work distance but balanced vs being able to observe the driver as well as the use of masks and gloves with debrief sessions conducted within the guidelines in the previous item.													
ADDITIONAL FLEET ELEMENTS	Week 12	Week 11	Week 10	Week 09	Week 08	Week 07	Week 06	Week 05	Week 04	Week 03	Week 02	Week 01	START OF SCHOOL
Additional Requirements – guidelines for management and use of the TARTA, Activity Bus Use, HEADSTART buses and other District Vehicles. The following requirements will have to be meet to enable a safe return to work:													
Activity Vehicle checkout and use guidelines have to be updated and a White Bus user program developed and conducted that includes guidelines for cleansing and student management													
HEADSTART fleet and student management will abide by previous Vehicle, Driver and student safety recommendations. However, these buses have the highest density (3 to a seat) and being the youngest riders, they are not sufficiently self-disciplined to abide by distancing or mask guidelines. Therefore a subset of enhanced guidelines are recommended for the drivers, students and parents of this service													
Vehicle cleaning and disinfection guidelines mentioned earlier should apply to all district vehicles that have multiple users. These guidelines need to be published on an in-vehicle plastic coated sheet that resides in the vehicle													
For the purposes of this document, we assume that fall athletic programs will not be scheduled. If that changes, TPS Transportation will generate an Athletic Transportation set of guidelines.													
It is assumed that TARTA will have its own set of public transit guidelines coming from the DOT. These guidelines need to be packaged into a TPS HIgh School Rider Orientation Program with a pamphlet distributed with every TARTA bus pass. This can be part of an overall TPS high school student transportation guidelines with supporting information													

DADENT COMMUNICATION	Week	START OF											
PARENT COMMUNICATION	12	11	10	09	08	07	06	05	04	03	02	01	SCHOOL
The development of a major community marketing, communication and education													
program comprised of information distributed via the TPS Website, PSA													
announcements, TV special coverage, Bus Bulletin, mailings to parents, distribution of													
information through community churches and organizations													
The potential use of a transportation consent form signed by the parents of the													
students who use TPS Transportation or TARTA services.													
Taking buses and drivers into the community on a "SHOW AND TELL" program to													
demonstrate all of the new elements of TPS's Transportation service													

#	ELEMENTS IN PRIORITY ORDER	APPROVAL TIMING
1	CLASS SIZE	MAY
2	SCHEDULE	MAY
3	CDC COMPLIANCE FOR STAFF	MAY
4	CDC COMPLIANCE FOR STUDENTS	MAY
5	FED PHASE 1 COMPLIANCE FOR STAFF	MAY
6	FED PHASE 1 COMPLIANCE FOR STUDENTS	MAY
7	POST INFECTION PROCESS FOR STUDENT and STAFF	JUNE
8	EARY CHECK IN FOR DRIVERS	JUNE
9	INFECTED STAFF TIME BENEFIT	JUNE
10	DAYCARE RELATIONSHIP POLICY	JULY
11	SPED STUDENT POLICY UPDATES	JULY
12	PUBILC TRANSIT POLICY ALIGNMENT	JULY
13	STUDENT/STAFF DISCIPLINE POLICY UPDATES	JULY